

MANZ Council Resignation and Dismissal Policy

Resignation

MANZ Council members can resign from Council at any time during their elected term (see MANZ Constitution rules).

1. A MANZ Council member will provide a letter of resignation to the President either at a Council Meeting or between meetings.
2. The President will present the resignation to the MANZ Council at the meeting, or the meeting following the resignation.
3. The President will advise, through a letter, confirming the acceptance of a resignation and thanking the member for their contribution.

Dismissal

MANZ Council can dismiss a Council member at any time by resolution of the Council for the following reasons:

1. Three (3) consecutive non-attendance of Council meetings without formal apologies to the President prior to the day of the meeting.
2. Breaching the Council Member Protocols.

The Process of a Dismissal

1. The President will notify the Council member by phone, to discuss the first breach / non attendance.
2. The President will notify the Council member in writing, of the second breach / non attendance and issue a warning.
3. The President will present to Council the evidence of the third breach / non attendance.
4. Council Members will vote in regards to dismissing a Council Member based on the evidence presented by the President.
5. The President will notify the Council Member by phone with the result of the Council vote and will follow up with written clarification regarding the dismissal or not.

Vacancy

Where a vacancy occurs on Council within the elected members during their term of office, Council has the power to co-opt. Such person will hold the position until the next Annual General Meeting.