

Montessori

AOTEAROA NEW ZEALAND



MONTESSORI AOTEAROA NEW ZEALAND INC. 2016 ANNUAL REPORT

Annual Report and Financial Statements YEAR ENDING DECEMBER 31, 2015

MANZ Guiding Principles

- **CREATING** an environment to foster a love of learning by enhancing freedom with responsibility, valuing creativity, and appreciating individuality.
- **NURTURING** the human spirit by respecting self, others, and the environment through connection, communication and collaboration.
- **EDUCATING** for peace by embracing diversity, celebrating the joy of discovery and practising honesty and humility

What is MANZ?

MANZ is a collective of school, organisation, individual and student members working together to provide and promote Montessori education in New Zealand. MANZ is governed by a voluntary council and managed by an executive officer, in consultation with members.

MANZ Vision:

Making Montessori Matter in Aotearoa New Zealand

We envision Montessori education becoming a well-known, highly respected and informed choice in Aotearoa New Zealand.

MANZ Mission:

Montessori Makes the Difference

Our mission is to support and influence our community to deliver excellent Montessori programmes that enable the holistic development of infants, children and adolescents.



9–11 July • Hamilton

Exploration
a joyful experience!
Hoparatia – he wa pai

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Honorary Members

Debbie Senoff-Langford - Early services to MANZ and Montessori in New Zealand.
Patrick VanBerkel - The first president of MANZ,
Binda Goldsborough - Establishing a New Zealand Montessori training centre.

MANZ KARAKIA

Karakia for Montessori in Aotearoa New Zealand

Kei konei tātau hei poipoi
i ngā tamariki,
rangatahi me ngā whānau

Kei te mihi
ki a tākuta Montessori
me ngā tāngata katoa
i tautoko i Montessori i Aotearoa

Ka āwhina tātau
i ngā kaiako
ka tohu i ngā tamariki
Ka ārahi i tēnei whenua rangimarie.

*We are here to nurture children, young people and their families
We thank Dr Montessori and all the people who have sustained
Montessori in New Zealand
We support the teachers who guide the children
To lead our country to peace)*

AGENDA

**Annual General Meeting
Montessori Aotearoa New Zealand**
Claudelands, Hamilton
Sunday 10th July, 1-2.00 pm

- Welcome
- Apologies
- Confirmation of Voting Members
- Confirmation of 2015 MANZ AGM minutes
- Matters Arising from the Minutes
- President's Welcome and Introductions
- Report on MANZ Strategic Aims (2015-19)
- 2015 Annual Financial Reports and 2016 Budget
- Remits
- Nominations to MANZ Council
- Open Forum

MANZ STRATEGIC AIMS 2015-19

Achieving the Vision and Mission....

The vision and mission of the Montessori Aotearoa New Zealand are achieved through the following strategic aims identified in the MANZ Strategic Plan (2015-19):

STRATEGIC AIM 1: To engage MANZ early childhood centres and schools in Montessori focused inquiry enhancing the outcomes for all ākongā.

STRATEGIC AIM 2: To lead the development of a viable, sustainable and Montessori qualified workforce for MANZ centres and schools.

STRATEGIC AIM 3: To grow the identity of Montessori within a New Zealand Aotearoa context.

STRATEGIC AIM 4: To support the Montessori community to advocate on behalf of children (one child/whānau - one centre/school - one community - one town/city - one country).

MANZ PRESIDENT'S WELCOME AND INTRODUCTION

Kia ora koutou katoa

It is my great pleasure to welcome you to the 33rd AGM of Montessori Aotearoa New Zealand (MANZ) and to report back to you MANZ's activities for 2015.

As you will be aware, 2014 saw us bid hāere rā to our Executive Officer of 13 years, Ana Pickering. Ana had a huge impact on our Association and was instrumental in bringing MANZ of age. We owe a huge gratitude to her. Being charged with finding a replacement EO and managing the transition period was a daunting task. I thank the community for their words of encouragement at this time as well as their acknowledgement of Ana through contributions to her memory book.

We have been very fortunate in recruiting Cathy Wilson as our new EO and we welcomed Cathy to the position in October of 2015. Cathy brings a wealth of knowledge and experience with her to the position – from her previous work on Council, to her work at Wa Ora as Deputy Principal, her tutoring work with Aperfield and presentation work with the Early Childhood Council. Cathy began working half-time for us in term 4 commencing full-time in January, 2016.

The change of EO, meant MANZ was without an Executive Officer for a period of just over three months. During this time, much of the work of Council involved managing the recruitment and the later transition process. We have been fortunate in gaining a new EO who has been able to come up to speed so quickly and I wish to thank Cathy for the extra time and effort she has put into picking up the reins and getting our organisation moving forward again.

I also wish to thank our Council (Mamira Ali, Jan Gaffney, Michela Homer, Anne-Marie Love, Claire Nesdale, Rose Phillips and Katie Thompson) for all the work that goes on behind the scenes and for their support throughout the year but particularly during this time. The passion and commitment shown in what are often already overly committed lives always awes and humbles me. I feel inspired to work alongside our Council and EO. I would also like to thank our out-going Administration Officer, Jo Bailey and wish her well in her future ventures.

In May 2015 we learnt of the sad news of the passing of a great friend and mentor to MANZ, Nicki Dowling. Through our partnership with Massey College of Education, we were introduced to Nicki and she (alongside Karen Haywood) sensitively and expertly guided our Montessori Journey to Excellence (MJ2Ex) Pilot Project. We acknowledge Nicki's contribution not just to MANZ but to the field of Education.

While the reality of transition may have slowed down MANZ's trajectory and changed the Council's focus somewhat during 2015, progress was still made on furthering the vision and mission of our Association. 2015 saw us begin our new Strategic Planning Cycle. We have dreamt big and brave. We see this as a plan not just for our EO or Council but for our whole organisation and what a wonderful turnout we had at our open forum at the last conference. More than 50 delegates stayed behind at the end of a busy day to brainstorm what the MANZ strategic aims might look like and how they might

contribute. Feedback from our community also asked for more New Zealand Speakers. I would like to acknowledge the brave MJ2Ex pilot participants who shared their stories at conference last year as well as our workshop presenters throughout the year.

Feedback from the forum was that members want to be involved and stay involved. One of the ways this might occur is through signing up to be a Montessori Journey to Excellence School. We were delighted to launch the MJ2Ex website and sign up our first few schools. Over the almost 12 months since it was launched our EO has been growing the number of centres that have joined up and working to make the site more user friendly. This work will continue to be a huge focus for us.

In August, MANZ Council spent a day working on Good Governance with Aly McNichol from the New Zealand Coaching and Mentoring Centre. Our aim is to ensure our Council is future focused and strategically focused. For me the analogy of the rowing boat that Aly shared with us was powerful. She saw governance and management as a partnership in a rowing boat. The management rowed the boat (and in reality did most of the hard slog) and the governance had their eye on the horizon – ensuring that we are moving forward and in the right direction.

The Dr Nicola Chisnall Memorial Award celebrates centres or schools who are looking at how to address the advocacy role of our work and making a significant contribution to the lives of children, their whānau and community. I would like to acknowledge all those who have entered this year and congratulate our winning entry.

I would like to acknowledge Every Educaid for sponsorship of the MANZ-Every Educaid Study Grant. This scholarship was also new in 2014 and the inaugural scholarship was used to support Montessori teacher training.

I also want to remind our members about the MANZ Research Grant and encourage you to consider applying for this. This research fund is to provide a practical means of supporting Montessori research in New Zealand. In 2016 the interest on MANZ funds of up to \$5000 will be available for research and is open to applications from MANZ members

I thank you all for your commitment to Montessori and our tamariki.

He waka eke noa

A canoe which we are all in with no exception.

Ngā mihi



Gillian Somers
MANZ PRESIDENT

REPORT ON MANZ STRATEGIC AIMS (2015-19)

This report covers the financial year 1 January 2015 to 31 December 2015.

Strategic Aim 1

To engage MANZ early childhood centres and schools in Montessori focused inquiry enhancing the outcomes for all ākonga.

MJ2Ex

MJ2Ex (Montessori Journey to Excellence) flyers were designed and provided to delegates at conference and also posted to all members in late April. MJ2Ex portal went live in May with 5 schools joining very quickly. Another 3 joined by the end of the year.

The research and implementation of MJ2Ex was presented at Conference by Ana Pickering.

To build on kaiako (teachers') knowledge of focused inquiry a day was set aside at conference for presentations to be made on different aspects of the inquiry cycle for reviews. Ruth Libby, Koru Montessori; Lois McConnell, Capital Montessori School, Wellington; Florence Coram-Lasnier, Montessori Primary @ Otari School; Rhonda Davison, Little Sweethearts Montessori; and Jan Gaffney and Cathy Wilson, Wā Ora Montessori, Lower Hutt all shared different aspects of the inquiry process relating it to work they had been doing in their schools. Feedback was positive.

A research paper on MJ2Ex 'Growing a Professional Learning Community' was presented at the 11th ECC Convention in Rotorua in November by Ana Pickering.

Strategic Aim 2

To lead the development of a viable, sustainable and Montessori qualified workforce for MANZ centres and schools

AUT

Unfortunately members were advised of the proposed closure of AUT degrees (in early June). MANZ communicated to members ways they could send feedback. 24 responses were received online which were collated and sent to Lyn Lewis (AUT) in July.

Conference

Tauranga was chosen as the venue for the MANZ 2015 Conference. Representatives from Little Sweethearts Montessori, Montessori @ Bellevue Primary, Montessori Milestones and Montessori @ Bethlehem assisted with organising the pre-conference bus tour of MANZ members in Tauranga.

Professional Development

We had an amazing turn out to all professional development during the year.

Montessori Public Talk: The explosion into reading and writing by Alison Awes. (85 attended)

Professional Learning for Primary teachers (29 attended)

Public Talk: Supporting children with dyslexia (77 attended)

Montessori for under 3 (64 attended)

Conference

Registrations 3 days (91 attended)

Registrations 2 days (124 attended)

MANZ met with Liz Everiss, Head of School of Education and Margaret Brennan, Assoc Professor at Open Polytechnic on May 10th to initiate discussion about incorporating AMI diploma into Level 8 qual. MMEF is continuing these discussions.

In conjunction with MMEF, a questionnaire was sent out on possible AMI 6-12 training in NZ.

Social Media

MANZ Facebook page continues to be a good avenue to communicate and for people to share information. This page is very active and at the end of 2015 had 833 likes.

The *Montessori under 3* closed group page at the end of 2015 had 50 members.

MANZ Publications

InTouch continued to be sent out at least monthly, apart from the gap between EO's.

Montessori Voices and e-zine Informed

Following the survey in 2014, a review of cost, print, design and distribution was undertaken with a new-look *Montessori Voices* being first published in April. A review of e-zine *Informed* cost and design was also undertaken with the new-look e-zine *Informed* distributed in May. The number of teachers receiving this publication directly continued to increase during the year.

MANZ-Every Educaid Study Grant

The gold sponsor of the MANZ conference, Every Educaid generously offered to help establish a study grant for Montessori teachers in New Zealand. Every Educaid offered a set of Montessori Bells and a Tone Bar set to be sold with the funds raised available for kaiako (teachers) in MANZ member centres and schools to apply for to assist them on their journey as life-long learners.

The grant is available for Montessori-focused professional learning and study only. MANZ was pleased to announce in July that Carol Potts and Susan Watson were the recipients.

MANZ Research Fund

This research fund was promoted to members at the conference and by postal flyer. No applications were received in 2015.

Strategic Aim 3

To grow the identity of Montessori within a New Zealand Aotearoa context

Bus Tour

Prior to commencement of conference 50 kaiako split between two buses and visited a combination of Little Sweethearts Historic Village, Little Sweethearts Fraser Street, Montessori @ Bellevue Primary, Montessori@Otumoetai, Scuola Montessori, Fifteenth Avenue, Montessori @ Bethlehem.

2015 Montessori Voices Competition

The Great Montessori Voices Competition was run for the fifth time in 2015 and with the use of Facebook over 715 votes were cast to find the four 'great photos' for Montessori Voices magazine. Many thanks to all the MANZ members that voted and promoted the competition to their communities.

MJ2Ex

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The research and implementation of MJ2Ex was presented at Conference.

To build on kaiako (teachers) knowledge of focused inquiry, a day was set aside at conference for presentations to be made on different aspects of the inquiry cycle. Ruth Libby, Koru Montessori, Lois McConnell, Capital Montessori School, Wellington, Florence Coram-Lasnier, Montessori Primary @ Otari School. Rhonda Davison, Little Sweethearts Montessori, Jan Gaffney and Cathy Wilson, Wā Ora Montessori, Lower Hutt all shared different aspects of the inquiry process related to what they had been doing in their schools. Feedback was positive.

Presentations to the wider Community

A research paper on MJ2Ex 'Growing a Professional Learning Community' was presented at the 11th ECC Convention in Rotorua in November by Ana Pickering.

Michela Homer presented at the *Celebrating Learning Stories 2015 conference*.

Representing

Cathy Wilson attended the Mandatory Review of ECE qualifications in March as a representative of MANZ.

Strategic Aim 4

To support the Montessori community to advocate on behalf of children (one child/whānau - one centre/school - one community - one town/city - one country).

Dr Nicola Chisnall Award

Dr Nicola Chisnall award was promoted through flyers and InTouch. One entry was received by Meraki Montessori in Silverdale, Auckland. The award was presented at conference. Meraki Montessori entry was based on the community of inspired and passionate people who had come together to build the school all contributing in their own individual ways.

Open Forum

For conference, "What excites you about the future of Montessori?" postcards were designed and filled in by attendees. Feedback on postcards was collated and taken to the Open Forum. This focused on what actions members thought could be taken at their centre/school level to begin contributing to the Strategic Plan. This information was placed on the website and communicated to members through Informed.

Meet-Ups

Meet-ups have continued in Waikato and Wellington with both being very well attended.

In Auckland, Primary Teachers gathered together once a term to stay in touch and discuss a variety of topics relevant to the primary sector. Each term a different school hosted the event and in Term 4 kaiako all met for dinner in Takapuna. It has been a great way to stay in touch with each other in the Auckland Region.

There has also been an Auckland Montessori Professional meetup based at AUT once a term. Primary and ECE teachers as well as AUT students, sometimes parents and Trust members attended these evenings led / organised by Steven Arnold.

Acknowledgments

Thank-you to all member centres and kura (schools), teachers and organisations around New Zealand for their support in 2015.

Thank-you to kaiako (teachers) and whānau who sent in their stories and photos for Montessori Voices magazine and Informed – the e-zine for Montessori professionals.

Thank-you to all the members of our community who voted in overwhelming numbers in the fifth annual Montessori Voices Cover Photo Competition.

Thank-you to our 2015 Montessori Voices columnists; Carol Potts, Sola Freeman, Pam Shand, Sharon Udy, Paul Scanlan, Carli Hausler, Tia Wooller, Jacinda Faloon-Cavandar, and Lisa and Nate dei Gratia.

Thank-you to Montessori centres that hosted the Montessori Mystery Bus Tour in Tauranga; Little Sweethearts Historic Village, Little Sweethearts Fraser Street, Montessori @ Bellevue Primary, Montessori@Otumoetai, Scuola Montessori, Fifteenth Avenue, Montessori @ Bethlehem.

Thank-you to members of the MANZ Council for giving their time and experience to the running of our national association and for providing leadership for our professional community.

Last, but certainly not least, thank-you to Ana Pickering for all the work she has done for MANZ over the years in both Teachers' Division and for the last 13 years as EO for MANZ. Ana has proved to

be a person of huge convictions, the courage to follow them, as well as a person with the energy to get things done. She leaves HUGE footsteps to be followed.



Cathy Wilson
EXECUTIVE OFFICER

MANZ Membership Growth

MANZ School Members Opened in 2015

Ten new members joined or re-joined MANZ in 2015:

AUCKLAND: Kowhai Montessori Preschool

BAY OF PLENTY: Little Einsteins Montessori - MacDonald, Little Einsteins Montessori, Tui St, Scuola Montessori, Scuola Montessori - Fifteenth Avenue

WAIKATO: Montessori House of Children, Wee Wisdom Montessori School - Paeroa

MANAWATU: Inspiring Minds Montessori Preschool

CANTERBURY: Cottage Nursery School

DUNEDIN: City Heights Childcare and Montessori

MANZ Member School Withdrawals in 2015

One member withdrew from membership

CANTERBURY: Little Pebbles

Total school membership was 116 schools with 4266 families by the end of 2015.

2015 ANNUAL FINANCIAL STATEMENTS AND 2016 BUDGET

This report is presented on behalf of MANZ Council. The accounts have been audited by Ashton Wheelans.

Financial Performance

MANZ ended the 2015 financial year with a significant net profit of \$50,367.

The three key factors contributing to the income include;

1. The steadily rise of MANZ school membership.
In 2015 we saw an increase of 10 schools bringing the total number to 116. Given this is our principal source of income it is very positive to see the sustained growth of member schools throughout New Zealand.
2. MANZ secondary major source of income is professional development and during 2015 our net profit amounted to just under \$37K. The option of hosting the conference in yet another regional centre saw no decrease in the number of delegates attending and the net profit was \$25,964. Likewise

the February 0 – 3 weekend workshop facilitated by Julia Hilson in Auckland was a huge drawcard. The number of enrolments for this workshop meant that MANZ had to find an alternative venue from the one initially booked due to the high number of participants. The number of enrolments was again replicated when the Dyslexia workshop was offered and thus the profit from these workshops was far greater than budgeted. This sustained growth in attendance at professional workshops is a reflection of the importance Montessori professionals place on their learning continuum.

3. The concluding contributing factor is a direct correlation to lower management expenses. We said farewell to our long standing Executive Officer Ana Pickering in July and the appointment of our new Executive Officer, Cathy Wilson, wasn't finalised until October with Cathy only working 50% of each week until the end of the year and paid accordingly.

A loss of \$6k is attributed to strategic projects and expenses, a portion of this can be credited to the hosting costs associated with MJ2Ex and Montessori for Social Change. MJ2Ex was a known expense preapproved.

The costs associated with printing the strategic plan and postcards also fall under this expense. The Dr Nicola Chisnall Memorial Award incurs a small cost for the flyers and the plaque as does the Study Grant in regards to the cost of the flyers. The meeting with Open Polytechnic in relation to the MANZ Teacher Education Hui also incurs a minor cost.

Advertising and Publication income is higher than last year and this variance is attributed to higher costing overall.

Savings were introduced as teacher e-zine Informed went on line but the savings were offset with the printing costs associated to the higher quantity of Montessori Voices required to be printed due to our increase in membership.

Savings were made due to MANZ office lease cancellation.

The rise in Governance expenses is as a direct result of the increase in council members.

2016 Budget

	ACTUAL 2015	BUDGET 2015	BUDGET 2016
INCOME	\$	\$	\$
Membership	170,340	167,209	173,034
Professional Development	115,845	102,780	86,000
Special Projects	2,098	2,400	2,996
Advertising Income	9,771	9,056	9,144
Publication Income	957	1,182	803
Interest Received	4,821	5,250	5,600
Other Income	3,674	4,172	3,672
Total Income	307,506	292,049	281,249
EXPENSES			
Professional Development Expenses	78,999	83,980	70,000
Strategic Projects and Expenses	8,120	13,339	10,430
Membership Expenses	54,908	58,663	54,493
Management Expenses	99,465	119,524	123,182
Governance Expenses	15,647	11,502	14,994
Total Expenses	257,139	287,008	273,099
Net Surplus (Deficit)	50,367	5,041	8,150

The 2016 budget prepared by Council predicts a net surplus of \$8,150.

The professional development expenses have been lowered this year due to a lower number of workshops planned.

Strategic projects and expenses for 2016 are not expected to be as high as last year.

A slight decrease in membership expenses can be attributed to the council decision to withdraw from our listing in the phonebook.

The increase in management expenses allows for inflation adjustment in the administration salary which was allowed for when the budget was set in 2015.

Increase in governance expenses is due to increase in size of Council.

Financial Position

MANZ commenced 2015 with an opening balance of \$179,920. With our net profit of \$50,367 we have finished the year end with a balance of \$230,287. Due to our financial position \$100K was placed in a 2 year fixed term deposit in May earning us maximum interest.

2015 Annual Financial Statements

The following financial statements provide an excerpt from the auditor's report for 2015.

	NOTE	Actual 2015	Actual 2014
REVENUE			
Membership Income	1	170,340	154,424
Professional Development Income	1	115,845	90,329
Strategic Projects Income	1	2,098	546
Other income including interest	1	19,223	20,037
TOTAL REVENUE		307,506	265,336
EXPENSES			
Membership Expenses	2	54,908	53,995
Professional Development Expenses	1	78,999	72,199
Strategic Projects Expenses	1	8,120	20,348
Management Expenses	2	99,465	122,604
Governance Expenses	2	15,647	9,989
TOTAL EXPENSES		257,139	279,135
SURPLUS/(DEFICIT) FOR THE YEAR		50,367	(13,799)

Montessori Aotearoa New Zealand Inc. STATEMENT OF FINANCIAL POSITION As at 31 December 2015

	NOTE	Actual 2015	Actual 2014
ASSETS			
Current Assets			
Bank accounts and cash	3	116,486	185,144
Debtors and prepayments	3	15,510	18,719
TOTAL CURRENT ASSETS		131,996	203,863
NON-CURRENT ASSETS			
Term Deposits	3	100,000	-
Property, plant and equipment	4	16,064	2,265
Total Non-Current Assets		116,064	2,265
TOTAL ASSETS		248,060	206,128
CURRENT LIABILITIES			
Creditors and accrued expenses	3	13,370	17,724
Employee costs payable	3	4,403	8,484
TOTAL CURRENT LIABILITIES		17,773	26,208
TOTAL LIABILITIES		17,773	26,208
TOTAL ASSETS LESS TOTAL LIABILITIES (NET ASSETS)		230,287	179,920
ACCUMULATED FUNDS			
Accumulated surpluses	5	230,287	179,920
TOTAL ACCUMULATED FUNDS		230,287	179,920

Montessori Aotearoa New Zealand Inc. NOTES TO AND FORMS PART OF THE FINANCIAL STATEMENTS For the Year Ended 31 December 2015

Basis of Preparation

Reporting Entity

Montessori Aotearoa New Zealand Inc. is an incorporated society. The entity was registered with the Charities Commission on 30 June 2008 and has donee status. The Financial Statements are general purpose financial statements which have been prepared according to generally accepted accounting practice.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Society.

Differential Reporting

The Reporting Entity is a qualifying entity under the Chartered Accountants Australia and New Zealand Differential Reporting Framework. The Society qualifies under the size criteria and has taken advantage of all concessions available to it under the Differential Reporting Framework.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Montessori Aotearoa New Zealand Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year. However there has been a slight reclassification of revenue and expense categories along with a change in the presentation of the Statement of Financial Position.

Montessori Aotearoa New Zealand Inc.
NOTES TO THE PERFORMANCE REPORT
For the Year Ended 31 December 2015

Note 1: Analysis of Revenue

Fees from Members

	THIS YEAR 2015 \$	LAST YEAR 2014 \$
School members	167,702	152,043
Individual members	2,235	1,978
Organisation members	403	403
TOTAL	170,340	154,424

Professional Development Revenue and Expenses

	THIS YEAR 2015 \$			Last Year 2014 \$
	Income	Expenses	Net	Net
Conference	81,914	55,960	25,954	14,359
Montessori for Under Threes	14,922	8,510	6,412	0
Dyslexia	10,574	5,985	4,589	0
Primary	7,061	6,766	295	0
Public Talk	1,374	1,338	36	0
Quick bites	0	249	(249)	0
Observation	0	191	(191)	0
Children who Push our Buttons	0	0	0	4,178
Mystery Bus Tour	0	0	0	231
Auckland Reception	0	0	0	(652)
Crafting and Presenting a workshop	0	0	0	14
Total	115,845	78,999	36,846	18,130

Strategic Projects Revenue and Expenses

	THIS YEAR \$			Last Year \$
	Income	Expenses	Net	Net
Montessori Journey to Excellence	1,098	4,167	(3,069)	(12,729)
MANZ Every Educaid Study Grant	1,000	1,065	(65)	(197)
Montessori for Social Change	0	2,215	(2,215)	-
MANZ Strategic Plan	0	500	(500)	(2,615)
NZQA Review of ECE Qualifications	0	0	0	(806)
MANZ Teacher Education Hui	0	43	(43)	(3,068)
Dr Nicola Chisnall Memorial Award	0	130	(130)	(387)
Total	2,098	8,120	(6,022)	(19,802)

Other income including interest

	THIS YEAR \$	LAST YEAR \$
Advertising income	9,771	8,797
Interest received	4,821	5,444
Sponsorship	3,674	4,199
Publication income	957	1,597
TOTAL	19,223	20,037

Note 2: Analysis of Expenses

Membership expenses

	THIS YEAR \$	LAST YEAR \$
Montessori Voices	42,909	37,847
Teacher e-zine	1,465	5,843
Website and related online resources	2,148	2,984
Executive Officer travel	4,106	3,206
Other	4,280	4,115
Total	54,908	53,995

Management expenses

	THIS YEAR \$	LAST YEAR \$
Salaries and Personnel Expenses	84,006	105,524
Office Expenses	5,642	10,256
Depreciation	6,582	1,594
Write off Fixed asset	1,042	0
Other	2,193	5,230
Total	99,465	122,604

Governance expenses

	THIS YEAR \$	LAST YEAR \$
Council and President travel	12,533	6,202
Audit fees	2,582	3,401
Other	532	386
Total	15,647	9,989

Note 3: Analysis of Assets and Liabilities

Bank accounts and cash

	THIS YEAR \$	LAST YEAR \$
Operating Accounts	7,793	6,914
Savings Account	68,362	178,824
Short Term Deposits	40,331	-
Total	116,486	185,144

Debtors and prepayments

	THIS YEAR \$	LAST YEAR \$
Accounts Receivable	6,430	3,076
Prepayments	9,080	15,643
Total	15,510	18,719

Term Deposits

	THIS YEAR \$	LAST YEAR \$
Two year term deposit	100,000	-
Total	100,000	-

Creditors and accrued expenses

	THIS YEAR \$	LAST YEAR \$
Accounts Payable	4,192	6,992
Income Received in Advance	202	5,367
GST Payable	6,476	3,622
Accrued Expenses	2,500	1,743
Total	13,370	17,724

Employee costs payable

	THIS YEAR \$	LAST YEAR \$
Holiday pay accrual	2,049	6,264
PAYE and Kiwisaver contributions owing	2,354	2,220
Total	4,403	8,484

Note 4: Property, Plant and Equipment

This year

ASSET CLASS	OPENING CARRYING VALUE	PURCHASES	SALES / DISPOSALS	CURRENT YEAR DEPRECIATION AND IMPAIRMENT	CLOSING CARRYING VALUE	CURRENT VALUATION	SOURCE AND DATE OF VALUATION
Website	-	-	-	-	-	-	
MJ2Ex Website	-	19,910	-	(5,309)	14,601	14,601	Asset built during 2015
Office Equipment	2,265	1,513	(1,042)	(1,273)	1,463	1,463	Asset held was purchased December 2015
	2,265	21,423	(1,042)	(6,582)	16,064		

Last year

ASSET CLASS	OPENING CARRYING VALUE	PURCHASES	SALES / DISPOSALS	CURRENT YEAR DEPRECIATION AND IMPAIRMENT	CLOSING CARRYING VALUE
Website	-	-	-	-	-
Office Equipment	1,016	2,843	-	(1,594)	2,265
	1,016	2,843	-	(1,594)	2,265

Note 5: Accumulated Funds

This year

DESCRIPTION	ACCUMULATED SURPLUSES OR DEFICITS \$	TOTAL \$
Opening Balance	179,920	179,920
Surplus/(Deficit)	50,367	50,367
Closing Balance	230,287	230,287

Last year

DESCRIPTION	ACCUMULATED SURPLUSES OR DEFICITS \$	TOTAL \$
Opening Balance	193,719	193,719
Surplus/(Deficit)	(13,799)	(13,799)
Closing Balance	179,920	179,920

Note 6: Commitments and Contingencies

There are no commitments, contingent liabilities or guarantees as at balance date (2015: \$20,000 relating to the development of a website and online forum for the Montessori Journey to Excellence (MJ2Ex Online) being developed by Ramp).

Note 7: Related Party Transactions

There are no related party transactions (2015: nil).

Note 8: Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (2015: nil).

This report presented on behalf of MANZ Council.



Anne-Marie Love
MANZ TREASURER

AGM CONSTITUTIONAL REMITS

Remit 1

Background

On 1 April 2015 new reporting standards came into effect in New Zealand. These standards have been enacted into New Zealand law and it is therefore a requirement of all registered charities in New Zealand to prepare financial statements in line with these new standards. Previously there have been no minimum standards on the content or quality of Financial Statements. The new financial statements for MANZ will be referred to as a **Performance Report**. These new standards require MANZ to provide non-financial information such as the mission, purpose and what the association does in addition to the financial information. The new reporting standards are part of a tiered system. MANZ meets the requirements to report under Tier 3, Simple Format Report – Accrual, as the organisation has under \$2 million annual expenses and has no public accountability.

Currently stated in the constitution (18.1) it is a requirement to have a full audit. MANZ Council recommendation is rather than having a full audit completed on the Performance Report MANZ will have an audit engagement undertaken. An audit engagement has less stringent requirements than a full audit. It is more of an inquiry and analytical review and a negative assurance opinion is issued at the end. This still ensures that MANZ members can have confidence over the information provided and that MANZ has adequate systems and processes in place to minimise any risk.

Proposal to change the Performance Report from an audit to an audit engagement.

Delete the phase

18.1 The books of the Association shall be audited annually and reported upon.

Replace with

The books of the Association shall be reviewed annually and reported on.

Delete the phase

18.2 The Auditor will be a Chartered Accountant or a firm of Chartered Accountants appointed by the Annual General Meeting.

Replace with

18.2 The Reviewer will be a Chartered Accountant or a firm of Chartered Accountants appointed by the Annual General Meeting.

Delete the phase

18.3 In the event of any circumstance preventing the appointed Auditor, from auditing the books or if no Auditor is appointed by the Annual General Meeting, the Council will appoint one.

Replace with

18.3 In the event of any circumstance preventing the appointed Reviewer, from auditing the books or if no Reviewer is appointed by the Annual General Meeting, the Council will appoint one.

Remit 2

Background

Prior to our constitution being rewritten there was a clause for a person to be nominated as an Honorary Member of MANZ. MANZ Council would like to have this reinstated.

We currently have three Honorary Members of MANZ, Debbie Senoff-Langford; for early services to MANZ and Montessori in New Zealand, Patrick VanBerkel; being the first president of MANZ, and Binda Goldsbrough, for establishing a Montessori training centre.

Proposal to reinsert an Honorary membership into the constitution.

Insert

5.2.4 **Honorary Member:** An Honorary Member is a person the Council considers to have provided outstanding service to the Association by way of time, effort, skills and knowledge. This person has had a minimum of eight years as a member or at a member kura (school). The nomination shall be considered at the Annual General Meeting at which a vote for the nomination of more than 75% of members entitled to vote will confer the status of "Honorary Member". An Honorary Member will have all the rights of members of the Association for his or her life, shall not be required to pay any MANZ membership or annual conference registration fee and shall only have the membership terminated by resignation as described by point 6.

8.1.6 MANZ Honorary Members shall not be entitled to a vote.

MANZ COUNCIL POSITIONS



MANZ Council Positions
Rose Phillips
RE-ELECTED 2015
Rotation due 2018



Jan Gaffney
RE-ELECTED 2014
Rotation due 2016
Seeking re-nomination



Gillian Somers
RE-ELECTED 2014
Rotation due 2016
Seeking re-nomination



Claire Nesdale
ELECTED 2015
Rotation due 2018



Michela Homer
RE-ELECTED 2015
Rotation due 2018



Mamira Ali
ELECTED 2015
Rotation due 2018



Anne-Marie Love
ELECTED 2015
Rotation due 2016
Seeking re-nomination



Katie Thomson
ELECTED 2015
Rotation due 2018

NOMINATIONS

Three current Council members are seeking re-nomination as indicated above. Further nominations are now sought.