



**Minutes of the 33rd Annual General Meeting of  
MONTESSORI AOTEAROA NEW ZEALAND  
Held at the Claudelands, Hamilton  
Sunday July 10<sup>th</sup> 2016, 1:00pm-2:00pm**

**1. WELCOME AND KARAKIA**

MANZ President, Gillian Somers, welcomed members to the AGM and thanked them for their attendance.

**2. APOLOGIES**

Katie Thompson (Council Member)  
Pam Shand  
Michela Homer (Council Member)  
Michelle Pinfold  
Karen Hudson  
Clive Pinfold

**3. CONFIRMATION OF VOTING MEMBERS**

**MANZ Council (1 vote)**

Gillian Somers (President), Anne-Marie Love (Treasurer), Rose Phillips, Claire Nesdale, Jan Gaffney, Mamira Ali.

**MANZ School Members (1 vote worth 5)**

Capital Montessori School - Aleksandra Zajac; Daisy Cottage Montessori - Fenella Wilson; Eastern Suburbs Montessori Primary School - Rose Phillips; Glendowie Montessori Preschool - Carol Potts; Little Einsteins Montessori - MacDonald Street- Louise Booth; Little Einsteins Montessori - Tui Street- Louise Booth; Montessori @ Arataki Primary School - Mike Rankin; Montessori @ Bellevue Primary School - Mike Rankin; Montessori @ Berhampore Primary School - Demitra Pantazis; Montessori @ Howick Primary - Tesneem Couper; Montessori @ Matakana Primary School- Jackie Kirk; Montessori @ Otari Preschool - Florence Coram-Lasnier; Montessori 3-6 - Vicky Lumsden; Montessori at Moturoa Primary School - Gillian Somers; Montessori at Port Ahuriri Primary School - Jo Radley; Montessori Children's House Wanaka- Anne-Marie Love; Montessori Herne Bay - Maureen Lutter; Montessori Kilbirnie - Lucie Hyett; Montessori Little Hands - Tania Christensen; Montessori Milestones Preschool - Raewyn Stewart; Montessori Primary @ Otari School - Lucie Hyett; Montessori Primary at Huapai District School - Claudine Nononha; Montessori Rongotai - Sue Kinzett; Montessori the Gardens - Jackie Wearne; New Plymouth Montessori - Gillian Somers; Orakei Montessori Preschool - Pauline Roberts; The Children's Corner - Diane Cornelius; Wā Ora Montessori School - Jan Gaffney; Wee Wisdom Montessori School - Drury - Jenni Harrison; Wee Wisdom Montessori School - Paeroa - Kwan Wong; Montessori House of Children - Mamira Ali.

**MANZ Individual Members (1 vote)**

Bronwyn Norman, Carol Potts, Claire Nesdale, Demitra Pantazis, Fiona Fonseka, Gillian Somers, Jan Gaffney, Oliver Bellett, Roberta Coutts, Robin Wilkins, Rose Phillips, Tania Gaffney, Theresa Dodd.

**Other people in attendance**

Cathy Wilson (MANZ Executive Officer), Raz Yusoff (MANZ Finance Officer)

**Proxy votes**

The following proxy votes were recorded:

Waikato Montessori Education Centre on Remit 1 and 2.

Fiona Fonseka (individual) Remit 1 and 2.

**4. CONFIRMATION OF 2015 MANZ AGM MINUTES**

Moved that the minutes of the 32<sup>nd</sup> Annual General Meeting be approved as a true and correct record.

Moved by Roberta Coutts/Mamira Ali  
All in favour, carried

**5. MATTERS ARISING FROM 2015 MINUTES**

**Remit 3:** Process to be written. Upon revision in our current Constitution 6.3 there is a process already for declining membership. *No further action needed.*

**6. PRESIDENT'S WELCOME AND INTRODUCTION**

Gillian Somers, MANZ President, gave a brief outline of her report which was in the 2016 Annual Report and available to all members prior to the AGM.

Moved by Carol Potts/Gillian Somers  
All in favour, carried

**7. REPORT ON MANZ STRATEGIC AIMS (2015-19)**

Cathy Wilson, Executive Officer, gave a brief outline of the progress made against the Strategic Aims as reported in the Annual Report. This was made available to members prior to AGM. Cathy also acknowledged the work Ana Pickering had done in her position as EO.

Moved by Tesneem Couper/Gillian Somers  
All in favour, carried

Gillian Somers asked Council Members present to stand and introduce themselves:

Anne-Marie Love

Rose Phillips

Mamira Ali

Claire Nesdale

Jan Gaffney

**8. 2015 ANNUAL FINANCIAL STATEMENTS AND 2016 BUDGET**

Anne-Marie Love, MANZ Treasurer, gave a brief outline of the 2015 Annual Financial Statements from the 2016 Annual Report and available to all members prior to the AGM.

9. **AGM REMITS**

There were two constitutional remits that were circulated to members in the 2016 Annual Report. Gillian Somers gave an overview of the remits as proposed in the Annual Report:

**Remit 1:**

**Delete the phrase**

18.1 The books of the Association shall be audited annually and reported upon.

**Replace with**

The books of the Association shall be reviewed annually and reported on.

**Delete the phrase**

18.2 The Auditor will be a Chartered Accountant or a firm of Chartered Accountants appointed by the Annual General Meeting.

**Replace with**

18.2 The Reviewer will be a Chartered Accountant or a firm of Chartered Accountants appointed by the Annual General Meeting.

**Delete the phrase**

18.3 In the event of any circumstance preventing the appointed Auditor, from auditing the books or if no Auditor is appointed by the Annual General Meeting, the Council will appoint one.

**Replace with**

18.3 In the event of any circumstance preventing the appointed Reviewer, from auditing the books or if no Reviewer is appointed by the Annual General Meeting, the Council will appoint one.

Gillian Somers opened the floor for questions on Remit 1:

Question asked by member of audience: How much money would be saved from moving to a review process from audit of accounts? Gillian Somers responded: "A couple of thousand dollars."

Question asked by Roberta Coutts: Is there a process to ensure there's no conflict of interest when choosing the Reviewer for the Accounts? Gillian Somers answered: Yes

**Remit 2:**

Gillian gave an overview of the proposal to reinsert an Honorary membership into the constitution.

**Insert**

5.2.4 Honorary Member: An Honorary Member is a person the Council considers to have provided outstanding service to the Association by way of time, effort, skills and knowledge, This person has had a minimum of eight years as a member or at a member kura (school). The nomination shall be considered at the Annual General Meeting at which a vote for the nomination of more than 75% of members entitled to vote will confer the status of "Honorary Member". An Honorary Member will have all the rights of members of the Association for his or

her life, shall not be required to pay any MANZ membership or annual conference registration fee and shall only have the membership terminated by resignation as described by point 6.

***Insert***

8.1.6 MANZ Honorary Members shall not be entitled to a vote.

Gillian opened the floor for questions/comments. Roberta Coutts stated that it was not clear on what the process is in nominating Honorary members. Cathy Wilson spoke and explained that a process would be written and circulated to members, however, it would not be necessary if this remit was not passed.

Scrutineers: Raz Yusoff and Carol Palmer

Nominated Gillian Somers

Seconded Roberta Coutts

**Results of Remits:**

Gillian Somers announces the results of the remits.

**Remit 1:**

18.1 results - **Yes, remit passed** and the MANZ constitution will be amended.

18.2 results - **Yes, remit passed** and MANZ constitution will be amended.

18.3 results - **Yes, remit passed** and MANZ constitution will be amended.

**Remit 2:**

5.2.4 results - **Yes, remit passed** and MANZ constitution will be amended.

8.1.6 results - **Yes, remit passed** and MANZ constitution will be amended.

**10. NOMINATIONS TO MANZ COUNCIL**

Nominations were sought for 4 Council positions. Nominations:

Jan Gaffney, Wa Ora Montessori, Wellington

Gillian Somers, New Plymouth Montessori, New Plymouth

Anne-Marie Love, Montessori Children's House, Wanaka

Louise Booth, Little Einsteins Montessori, Tauranga

Scrutineers: Raz Yusoff and Carol Palmer

Nominated Gillian Somers

Seconded Roberta Coutts

Gillian passed the election over to Rose Phillips to chair.

Rose called for further nominations from the floor - none received.

Rose declared all nominations elected..

Rose asked Louise to come and introduce herself.

MANZ nominated Ashton Wheeler to review the accounts for 2016.

Moved Gillian Somers

Seconded Tania Gaffney

Open Forum

Demitra Pantazis mentioned about certificates to be used for PTC

Vicky Lumsdon asked to nominate two people for Honorary members - David Stott and Ana Pickering. Explained that at this stage process has to be written which will be circulated for feedback.

Signed by MANZ President as a true record of the meeting.

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Gillian Somers

Date \_\_\_\_\_