

Montessori
AOTEAROA NEW ZEALAND



Performance Report

Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Performance Report
Contents
Montessori Aotearoa New Zealand

Non-Financial Information:	Page
Approval of Performance Report	1
Entity Information	2
Statement of Service Performance	3
Financial Information:	
Statement of Financial Performance	4
Statement of Financial Position	5
Statement of Cash Flows	6
Statement of Accounting Policies	7
Notes to the Performance Report	8
Independent Auditor's Review	12

Approval of Performance Report
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

The Governing Council are pleased to present the approved performance report including the historical financial statements for Montessori Aotearoa New Zealand Inc for the year ended 31 December 2019.

Approved



.....
Gillian Somers, President
6 March 2020



.....
Anne-Marie Love, Treasurer
6 March 2020

Entity Information

Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Legal Name of Entity

Montessori Aotearoa New Zealand Inc

Type of Entity and Legal Basis

Registered Charity Registration Number CC35422

Entity's Vision

"Making Montessori matter in Aotearoa New Zealand"

We envision Montessori education becoming a well-known, highly respected, and informed choice in Aotearoa New Zealand.

Entity's Mission

"Montessori Makes the Difference"

Our mission is to support and influence our community to deliver excellent Montessori programmes that enable the holistic development of infants, children and adolescents.

Entity's Guiding Principles

CREATING an environment to foster a love of learning by enhancing freedom with responsibility, valuing creativity and appreciating individuality.

NURTURING the human spirit by respecting self, others and the environment through connection, communication and collaboration.

EDUCATING for peace by embracing diversity, celebrating the joy of discovery and practicing honesty and humility.

Entity Structure

Governing Structure: Our constitution states that we must have seven (7) members on our ruling Council.

We currently have seven members on our Council with two officers of the association, the President and the Treasurer appointed by the Council.

Management Structure: Our operations are managed by a full-time Executive Officer and a part-time Accounts and Administration Officer.

Main Sources of Entity's Cash and Resources

Our main funding sources include: membership fees, professional development fees and advertising income.

Main Methods Used by Entity to Raise Funds

Funds are primarily raised from membership fees, the provision of professional development training and advertising income.

Entity's Reliance on Volunteers and Donated Goods or Services

The Council are all volunteers and we rely on their gifts of volunteer time and expertise to complete the work essential to the governance of the organisation.

Postal Address

PO Box 31461, Lower Hutt 5040

Statement of Service Performance
Montessori Aotearoa New Zealand
As at 31 December 2019

Description of Entity's Outcomes

Strategic Aim One: The majority of MANZ early childhood centres and schools are engaged in Montessori focused inquiry enhancing the outcomes for all ākongā.

Description and Quantification of the Entity's Outputs	31 Dec 2019	31 Dec 2018
Member Centres and Schools	121	123
Montessori centres and schools involved in the Montessori Journey to Excellence Project	30	28

Strategic Aim Two: A viable Montessori qualified workforce for MANZ centres and schools is developed and sustained.

Description and Quantification of the Entity's Outputs	31 Dec 2019	31 Dec 2018
MJ2Ex quality indicator for qualifications promoted to stakeholders.	72	72

Strategic Aim Three: To grow the identity of Montessori within a New Zealand Aotearoa context.

Description and Quantification of the Entity's Outputs	31 Dec 2019	31 Dec 2018
MANZ Conference Delegates	328	310
Professional Development	201	322
Professional Development - Webinars	271	210
Strengthening Biculturalism - Health checks	3	4

Strategic Aim Four: To support the Montessori community to advocate on behalf of children (one child/whānau - one centre/school - one community - one town/city - one country).

Description and Quantification of the Entity's Outputs	31 Dec 2019	31 Dec 2018
Submissions/Media releases completed	15	18
Dr Chisnall Award Applicants	6	1

Statement of Financial Performance
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

	Note	31 Dec 2019	31 Dec 2018
Revenue			
Donations, fundraising and other similar revenue	1	\$4,562	\$2,173
Fees, subscriptions and other revenue from members	1	\$350,744	\$366,240
Interest, dividends and other investment revenue	1	\$8,130	\$7,673
Revenue from providing goods or services	1	\$8,899	\$8,053
Total Revenue		\$372,335	\$384,139
Expenses			
Costs related to providing goods or services	2	\$197,599	\$202,715
Grants and donations made	2	(\$1,112)	\$3,251
Other Expenses	2	\$8,422	\$8,452
Volunteer and employee related costs	2	\$157,498	\$145,809
Total Expenses		\$362,407	\$360,227
Surplus/(Deficit) for the Year		\$9,928	\$23,912

This statement should be read in conjunction with the accounting policies, notes to the Performance Report and the Auditor's Report.

Statement of Financial Position
Montessori Aotearoa New Zealand
As at 31 December 2019

	Note	31 Dec 2019	31 Dec 2018
Assets			
Current Assets			
Bank Accounts & Cash	3	\$99,357	\$80,072
Debtors and Prepayments	3	\$7,600	\$7,282
Other Current Assets	3	\$231,305	\$226,330
Total Current Assets		\$338,262	\$313,684
Non-current Assets			
Property, Plant & Equipment	4	\$1,630	\$3,197
Total Non-current Assets		\$1,630	\$3,197
Total Assets		\$339,892	\$316,881
Liabilities			
Current Liabilities			
Creditors and Accrued Expenses	3	\$12,604	\$13,531
Employee costs payable	3	\$24,268	\$10,258
Total Current Liabilities		\$36,872	\$23,789
Total Liabilities		\$36,872	\$23,789
Net Assets		\$303,020	\$293,092
Accumulated Funds			
Current Year Earnings	5	\$9,928	\$23,912
Retained Earnings	5	\$293,092	\$269,180
Total Accumulated Funds		\$303,020	\$293,092

This statement should be read in conjunction with the accounting policies, notes to the Performance Report and the Auditor's Report.

Statement of Cash Flows
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

	31 Dec 2019	31 Dec 2018
Cash Flows from Operating Activities		
Cash was received from:		
Donations, Fundraising and Other Receipts	\$4,562	\$2,173
Fees, subscriptions and other receipts from members	\$228,234	\$257,881
Receipts from Providing Goods and Services	\$8,899	\$8,053
Interest, Dividends and other Investment Receipts	\$8,429	\$4,910
Net GST	(\$1,187)	\$1,824
Cash was applied to (received from):		
Payments to suppliers and employees	(\$223,512)	(\$238,690)
Donations or Grants Paid	\$1,112	(\$3,251)
Net Cash Flows from Operating Activities	\$26,537	\$32,900
Cash flows from Investing and Financing Activities		
Cash was received from:		
Receipts from the sale of property, plant and equipment	-	-
Cash was applied to:		
Payments to acquire property, plant and equipment	(\$2,277)	-
Payments to purchase investments/term deposits	(\$4,975)	(\$46,330)
Net Cash Flows from Investing and Financing Activities	(\$7,252)	(\$46,330)
Net Increase / (Decrease) in Cash	\$19,285	(\$13,430)
Opening Cash	\$80,072	\$93,502
Closing Cash	\$99,357	\$80,072
This is represented by:		
Bank Accounts and Cash	\$99,357	\$80,072

This statement should be read in conjunction with the accounting policies, notes to the Performance Report and the Auditor's Report.

Statement of Accounting Policies

Montessori Aotearoa New Zealand

As at 31 December 2019

Basis of Preparation

Montessori Aotearoa New Zealand Incorporated has elected to apply PBE SFA-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-for-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Montessori Aotearoa New Zealand Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year.

Notes to the Performance Report
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Note 1 : Analysis of Revenue

	31 Dec 2019	31 Dec 2018
Donations, fundraising and other similar revenue		
Other - Sponsorship	\$4,562	\$2,173
Special Projects - MANZ Study Grant	-	-
Total Donations, fundraising and other similar revenue	\$4,562	\$2,173
Fees, subscriptions and other revenue from members		
Membership	\$177,954	\$182,902
Other - Advertising & Montessori Voices	\$7,962	\$9,647
Professional Development	\$158,078	\$167,316
Special Project - Biculturalism	-	-
Special Projects - MJ2Ex	\$6,750	\$6,375
Total Fees, subscriptions and other revenue from members	\$350,744	\$366,240
Interest, dividends and other investment revenue		
Other - Interest Income	\$8,130	\$7,673
Total Interest, dividends and other investment revenue	\$8,130	\$7,673
Revenue from providing goods or services		
Other - Advertising Montessori Voices	\$8,899	\$8,053
Total Revenue from providing goods or services	\$8,899	\$8,053

These notes form part of the Performance Report and should be read in conjunction with the Auditor's Report.

Notes to the Performance Report
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Note 2 : Analysis of Expenses

	31 Dec 2019	31 Dec 2018
Costs related to providing goods or services		
Governance	\$2,687	\$377
Management	\$6,745	\$5,335
Membership	\$48,898	\$52,733
Professional Development	\$132,353	\$137,607
Special Projects - Biculturalism	-	-
Special Projects - MJ2Ex costs	\$6,916	\$6,663
Total Costs related to providing goods or services	\$197,599	\$202,715
Grants and donations made		
Special Projects - Binda Goldsbrough Research Grant Returned	(\$2,200)	\$2,200
Special Projects - Dr Nicola Chisnall Memorial Award	\$588	\$51
Special Projects - MANZ Study Grant exp	\$500	\$1,000
Total Grants and donations made	(\$1,112)	\$3,251
Other Expenses		
Governance - Auditor	\$1,851	\$1,891
Management - Bank fees	\$213	\$144
Management - Depreciation	\$3,843	\$4,472
Management - Insurance	\$1,590	\$1,590
Management - Interest Expense	-	-
Management - Subscriptions	\$925	\$355
Total Other Expenses	\$8,422	\$8,452
Volunteer and employee related costs		
Governance	\$7,894	\$8,814
Management - Staff Salaries and other related costs	\$139,085	\$127,282
Membership - EO International Travel	\$1,674	\$1,543
Membership - EO Travel	\$8,845	\$8,170
Total Volunteer and employee related costs	\$157,498	\$145,809

These notes form part of the Performance Report and should be read in conjunction with the Auditor's Report.

Notes to the Performance Report
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Note 3 : Analysis of Assets and Liabilities

	31 Dec 2019	31 Dec 2018
Bank Accounts & Cash		
BNZ Operating Account	\$20,963	\$36,297
BNZ Online Savings	\$78,394	\$43,775
	\$99,357	\$80,072
Debtors and Prepayments		
Accounts Receivable	\$3,776	\$61
Interest Accrual	\$1,610	\$1,908
Prepayments	\$2,214	\$5,312
	\$7,600	\$7,282
Other Current Assets		
BNZ Term Deposit 001	\$20,000	\$20,000
BNZ Term Deposit 002	\$20,000	\$20,000
BNZ Term Deposit 003	\$151,305	\$146,330
BNZ Term Deposit 004	\$40,000	\$40,000
	\$231,305	\$226,330
Creditors and Accrued Expenses		
Accounts Payable & Accrued Expenses	\$2,773	\$2,765
GST	\$9,579	\$10,766
Income received in Advance	\$252	-
	\$12,604	\$13,531
Employee Costs Payable		
Wages Payable - Payroll	\$17,585	\$5,375
PAYE Payable	\$6,683	\$4,883
	\$24,268	\$10,258

These notes form part of the Performance Report and should be read in conjunction with the Auditor's Report.

Notes to the Performance Report
Montessori Aotearoa New Zealand
For the year ended 31 December 2019

Note 4 : Property, Plant and Equipment

31 Dec 2019

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Computer Equipment	\$214	\$2,277	-	\$860	\$1,630
Website	\$2,983	-	-	\$2,983	-
	\$3,197	\$2,277	-	\$3,843	\$1,630

31 Dec 2018

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Computer Equipment	\$1,106	-	-	\$892	\$214
Website	\$6,563	-	-	\$3,580	\$2,983
	\$7,669	-	-	\$4,472	\$3,197

Note 5 : Accumulated Funds

	31 Dec 2019	31 Dec 2018
Accumulated Surpluses or Deficits		
Opening	\$293,092	\$269,180
Surplus/Deficit	\$9,928	\$23,912
Closing	\$303,020	\$293,092

Note 6 : Commitments and Contingencies

There are no commitments, contingent liabilities or guarantees as at balance date (2018: Nil).

Note 7 : Related Party Transactions

There are no related party transactions (2018: Nil).

Note 8 : Events After Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (2018: Nil).

Note 9 : Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

These notes form part of the Performance Report and should be read in conjunction with the Auditor's Report.

INDEPENDENT ASSURANCE PRACTITIONER'S REVIEW REPORT

To the Council of Montessori Aotearoa New Zealand Incorporated

We have reviewed the performance report of the Montessori Aotearoa New Zealand Incorporated on pages 3 to 11, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 31 December 2019, the statement of financial position as at 31 December 2019 and the statement of accounting policies and other explanatory information.

The Councils Responsibility for the Performance report

The Council is responsible for the preparation and fair presentation of these performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board and for such internal control as the Council determine is necessary to enable the preparation and fair presentation of performance report that are free from material misstatement, whether due to fraud or error.

Our Responsibility

Our responsibility is to express a conclusion on the performance report based on our review. We conducted our review in accordance with the International Standard on Review Engagements (New Zealand) ISRE (NZ) 2400, *Review of Historical Performance report Performed by an Assurance Practitioner who is not the Auditor of the Entity*. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the performance report, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also requires us to comply with relevant ethical requirements.

A review of the performance report in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries, primarily of those responsible for financial and accounting matters and others within the organisation as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, we do not express an audit opinion on the performance report.

Other than in our capacity as assurance practitioner, we have no relationship with, or interests in, the Montessori Aotearoa New Zealand Incorporated.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the accompanying performance report on pages 3 to 11 do not present fairly, in all 31 December 2019, and of their financial performance and cash flows ended on that date in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).



Ashton Wheelans
Wanaka

6 March 2020