



MONTESSORI AOTEAROA NEW ZEALAND INC. 2017 ANNUAL REPORT

Annual Report and Financial Statements YEAR ENDING DECEMBER 31, 2016

MANZ Guiding Principles

- **CREATING** an environment to foster a love of learning by enhancing freedom with responsibility, valuing creativity, and appreciating individuality.
- **NURTURING** the human spirit by respecting self, others, and the environment through connection, communication and collaboration.
- **EDUCATING** for peace by embracing diversity, celebrating the joy of discovery and practising honesty and humility.

What is MANZ?

MANZ is a collective of schools, organisations, individuals and student members working together to provide and promote Montessori education in New Zealand. MANZ is governed by a voluntary council and managed by an executive officer, in consultation with members.

MANZ Vision:

Making Montessori Matter in Aotearoa New Zealand
We envision Montessori education becoming a well-known, highly respected and informed choice in Aotearoa New Zealand.

MANZ Mission:

Montessori Makes the Difference

Our mission is to support and influence our community to deliver excellent Montessori programmes that enable the holistic development of infants, children and adolescents.

Sustaining
the light
in Every Child

Kia puuahi te tamaiti no roto mai

MANZ 2017 CONFERENCE

22-24 April · Wellington · Te Papa Tongarewa

Montessori
AOTEAROA NEW ZEALAND



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Honorary Members

Debbie Senoff-Langford - Early services to MANZ and Montessori in New Zealand.
Patrick VanBerkel - The first president of MANZ.
Binda Goldsborough - Establishing a New Zealand Montessori training centre.

MANZ KARAKIA

Karakia for Montessori in Aotearoa New Zealand

Kei konei tātau hei poipoi
i ngā tamariki,
rangatahi me ngā whānau

Kei te mihi
ki a tākuta Montessori
me ngā tāngata katoa
i tautoko i Montessori i Aotearoa

Ka āwhina tātau
i ngā kaiako
ka tohu i ngā tamariki
Ka ārahi i tēnei whenua rangimarie.

*We are here to nurture children, young people and their families
We thank Dr Montessori and all the people who have sustained
Montessori in New Zealand
We support the teachers who guide the children
To lead our country to peace*

AGENDA

**Annual General Meeting
Montessori Aotearoa New Zealand**
Te Papa, Wellington
Sunday 23 April 2017, 1-2.00 pm

- Welcome
- Apologies
- Confirmation of Voting Members
- Confirmation of 2016 MANZ AGM minutes
- Matters Arising from the Minutes
- President's Welcome and Introductions
- Report on MANZ Strategic Aims (2015-19)
- 2016 Annual Financial Reports and 2017 Budget
- Remits
- Nominations to MANZ Council
- Open Forum

MANZ STRATEGIC AIMS 2015-19

Achieving the Vision and Mission....

The vision and mission of the Montessori Aotearoa New Zealand are achieved through the following strategic aims identified in the MANZ Strategic Plan (2015-19):

STRATEGIC AIM 1: To engage MANZ early childhood centres and schools in Montessori focused inquiry enhancing the outcomes for all ākongā.

STRATEGIC AIM 2: To lead the development of a viable, sustainable and Montessori qualified workforce for MANZ centres and schools.

STRATEGIC AIM 3: To grow the identity of Montessori within a New Zealand Aotearoa context.

STRATEGIC AIM 4: To support the Montessori community to advocate on behalf of children (one child/whānau - one centre/school - one community - one town/city - one country).

MANZ PRESIDENT'S WELCOME AND INTRODUCTION

Kia ora koutou katoa

It is my great pleasure to welcome you to the 34th AGM of Montessori Aotearoa New Zealand (MANZ) and to report back to you MANZ's activities for 2016.

We were delighted to start the year off once again with a full time Executive Officer (EO). Cathy Wilson took on the position in term 4 of 2015 on a halftime basis as she worked out her notice at Wa Ora. This allowed us to keep the organisation ticking over and we were very grateful. It was wonderful though to have Cathy take on the role full time from January.

Although Cathy had served on the MANZ Council previously, the role of EO was nevertheless a new challenge with its own learning curve. It has been a pleasure and a privilege to see Cathy embark on this journey and make the role her own. I thank Cathy for the tremendous energy and enthusiasm she brings to the role and I commend her for all she has achieved in her first year in the role. Our organisation is in safe hands.

In March, Cathy had the opportunity to attend the AMS conference in Chicago which also provided the valuable opportunity to network and has resulted in two of our keynote speakers this year.

One of Cathy's first challenges was to get the MANZ conference planning back on track. This had stalled during the transition period and there was much to do and organise in a very tight time frame. Not only did Cathy pull it off, but the Hamilton conference went on to have our largest attendance ever.

We were delighted to be widening our scope and for the first time ever, this conference had a 0-3 stream. This is a fast growing area in our demographic and we are very conscious that we needed to meet the needs of these tamariki through professional development for their kaiako. We have talked in the past about MANZ not being the EO or even the Council but it is everybody who is a member of our organisation. This was really demonstrated in the way our community pulled together with the unfortunate illness of our 0-3 speaker, Peta Gibson. I wish to acknowledge the flexibility, compassion and understanding of our community as we had to make hasty changes to the programme. Many people rallied around to help. Our other speakers shared some resources using their break times to assist. In particular, I wish to extend my heartfelt gratitude to Carli Hausler aided by Tia Wooller and Carol Potts who shared their knowledge and experiences. While it was not the programme we had planned, we were able to continue with a 0-3

stream and the feedback in your evaluations was overwhelmingly positive. Thank-you to all. We see this 0-3 stream as a permanent part of our conference programme now.

At the Hamilton conference we also received news of the illness of a shining light in Montessori in Australasia, Beth Alcorn, who later that month lost her battle with cancer. Beth was a regular attendee of MANZ conferences and through her role with MWEL, she offered professional development and training opportunities throughout New Zealand and Australia. Beth was known for her warmth as well as her wisdom and generosity. She touched the hearts of many and helped shape Montessori in Aotearoa. Thank-you Beth for your contribution. Rest in peace.

One of the areas MANZ Council felt we often grappled with was that of growing our identity as Montessori within a New Zealand Aotearoa context. Honouring the spirit of Dr. Montessori's vision means adapting to the culture of where we are situated, including but not limited to, our bicultural commitment to Te Tiriti o Waitangi. In what way does Montessori support the mana of our tamariki? What are our blind spots? What are our areas of strength and how do we address our areas of challenge within a Montessori context?

A series of fortunate connections put us in touch with Ānaru and Maria Kapa who could share their wisdom and insight from a Māori perspective but who also brought with them knowledge and understanding of Montessori. Ministry of Education representatives were also involved in these initial conversations and we were very grateful to secure funding to trial a pilot which occurred in the Waikato and Bay of Plenty. Already from that start we are looking at our 'Where to Next', how to take this both broader and deeper.

Developing our identity within an Aotearoa Context is strongly linked to developing as reflective practitioners focused on inquiry that enhances the outcomes for all ākonga. The numbers of member schools joining the Montessori Journey to Excellence (MJ2Ex) continued to grow in 2016. Thank-you to all those who have shared reviews, wisdom or even resources. We have so much experience and knowledge in our community and this is a wonderful portal to tap into that. What MJ2Ex has highlighted to me is that more often than not we are all working on the same

issues, challenges and questions about how we can better implement Montessori and ultimately, how we can improve outcomes for the tamariki. There is always someone out there who can enrich your thinking, give you a new perspective or point you in the right direction. It truly is an exciting time to be part of Montessori Aotearoa New Zealand.

I would like to take this opportunity to thank our Council (Mamira Ali, Louise Booth, Jan Gaffney, Michela Homer, Anne-Marie Love, Claire Nesdale, Rose Philips and Katie Thomson). I thank them for their vision and commitment and the time they devote to making sure Montessori matters.

This year, as I write my report, we have had one application for the Dr Nicola Chisnall Memorial Award. This award celebrates centres or schools who are looking at how to address the advocacy role of our work and making a significant contribution to the lives of children, their whānau and community.

The Binda Goldsborough Research Grant provides a practical means of supporting Montessori research in New Zealand and is open to MANZ members. The money for this grant is from interest accrued on MANZ funds. Thus far, we have had one application.

I would like to acknowledge Every Educaid for sponsorship of the MANZ-Every Educaid Study Grant as well as being the gold sponsor of our 2017 conference.

Thanks also go to our Silver sponsor - Educa; our bronze sponsor - Kid Reports; the satchel sponsor - The Spruce Up Company; and the coffee cup sponsor - Crombie Lockwood. We also have ten other exhibitors for you to check out so make sure you save a bit of time to check out the exhibitions.

Finally, I would like to thank you all for your commitment to Montessori and our tamariki. How lucky are we to get to do this wonderful job of working with the tamariki in a job that truly makes a difference.

Waiho i te toipoto, kua i te toiroa
Let us keep close together not far apart

Ngā mihi



Gillian Somers
MANZ PRESIDENT

REPORT ON MANZ STRATEGIC AIMS (2015-19)

This report covers the financial year 1 January 2016 to 31 December 2016.

Strategic Aim 1

To engage MANZ early childhood centres and schools in Montessori focused inquiry enhancing the outcomes for all ākonga.

MJ2Ex

Membership has increased from 8, at the end of 2015, to 19, by the end of 2016. As the number of schools joining has increased, so has the interactions on the portal. There have been questions, support with one another, inquiries and articles added by kaiako. At the end of 2016 modifications were made to the site which included a site wide search engine, allowing the site to remember passwords, and alerting users to activity via email of any activity. The next modification will include having the Practising Teachers Criteria added once the reviewed criteria is available, expected July 2017.

Connecting with membership

In past years, the focus on visits wasn't as high, but with the change in EO and needing to introduce her with member schools, this changed. In 2016, 72 schools were visited. The high number is not likely to continue on a yearly basis, but the response to individual visits does suggest a cycle of regular personal visits is something to continue.

Strategic Aim 2

To lead the development of a viable, sustainable and Montessori qualified workforce for MANZ centres and schools.

Conference

Conference was held in Hamilton with 305 attendees. This was an increase of 21% from our previous best attended conference. Thank you very much to the schools of Waikato for having their children opening the conference. They were delightful.

Professional Development

EO workshops

This was a new addition in 2016 with the Executive Officer delivering 8 workshops in the last 5 months of the year within schools. These will continue.

Strengthening Bi-culturalism

Early in 2016 MANZ obtained funding from the Ministry of Education for professional development which was the first time this had ever happened. A pilot was run in the Bay of Plenty and Waikato which was a series of 3 wananga to assist with making links between Maori

and Montessori. These were facilitated by Anaru and Maria Kapa. Sixty kaiako registered to attend these wananga.

3-6 years Montessori Near You: Montessori to the Fenceline

This was delivered by Pam Shand in Auckland x 2, Wellington, Christchurch and Dunedin. This workshop was very popular with 157 kaiako attending. This was the first time in a couple of years professional development has been taken to the South Island.

6-12 years Storyteller of Truth

This workshop was originally being delivered by Carla Foster in May but due to ill health she was unable to come to NZ. Rebecca Dellam very kindly came from Australia to deliver it in September. Twenty teachers attended.

Christchurch wine and light dinner evening

A wine and light dinner evening was held in October. The purpose was to provide information on the findings ERO was seeing as challenges for Montessori centres/schools across Aotearoa and the action being taken by MANZ as a result. This was open to all member and nonmember schools with 30 kaiako attending.

Support to Montessori Training Providers

MMEF

MANZ was involved in work between Te Rito Maioha and MMEF to begin discussions on the possibility of working together towards potential pathways from the AMI 3-6 diploma to a qualification recognised for teacher registration. Te Rito Maioha were extremely receptive with MMEF's proposal to deliver a Level 7 Diploma. The discussions are still at the early stages and only time will tell how this will unfold.

MANZ has also continued to support Maria Montessori Education Foundation by using the database to send out information on the upcoming courses.

Aperfield Montessori Trust

MANZ has offered the MANZ database to be used to send out information on courses.

Social Media

Facebook has continued to grow as a popular means of sharing information, etc. MANZ has its main page and three closed Facebook pages.

Closed Facebook Pages

Under 3, Currently there are 79 members.
Primary and adolescent. Currently there are 30 members.

Ngati Montessori

There are 41 members. (This was opened for the Strengthening Biculturalism wananga in Bay of Plenty and Waikato.

MANZ Publications

InTouch

This forum of communication has continued with MANZ using it to communicate to member schools regarding work the Executive Officer (EO) is doing at Ministry level. It also includes submissions which are submitted to different Ministry departments.

e-zine Informed

This is being used to communicate professional development and includes articles for kaiako of all three sectors.

Montessori Voices

Montessori Voices has changed content, ensuring it now includes articles from primary and secondary in each issue as well as ECE. The aim of this is to educate parents/whānau in what can happen in a Montessori primary or high school as well as early childhood.

Due to the contact the Executive Officer is having with schools through visits, schools are sharing their successes and stories and are being published in Montessori Voices.

MANZ-Every Educaid Study Grant

Nine applications were received, with the grant being split between Elena Ciobanu, Eastern Suburbs Montessori, Auckland and Amy Biddis, Little Sweethearts, Tauranga.

Binda Goldsborough Research Fund

The award was renamed in 2016 to acknowledge the significant work Binda Goldsborough did for Montessori in Aotearoa. We received two applications from Carol Palmer, Wā Ora Montessori School, Wellington and Clive Pinfold, Auckland and the decision was made to split the fund between the two of them. Only Carol was in a position to proceed and you can read about her progress in our *e-zine Informed*.

Strategic Aim 3

To grow the identity of Montessori within a New Zealand Aotearoa context.

Biculturalism Professional Development

The pilot of 3 wananga was completed in the Bay of Plenty and Waikato. They were a success going by the evaluations and feedback. These will be offered to the wider member schools throughout the country in 2017.

Strengthening Biculturalism in your Centre/Kura – The Next Step

Te Ao Māori (TAM) Practice Health Check for Centre/Kura and Kakano (the child)

This is Stage 2 of workshops with Anaru and Maria Kapa (facilitators) and was trialled in 2 schools in the last quarter of the year. A centre/kura needs to have attended the first wananga to be eligible to participate in Stage 2. In this stage the facilitators visit the school observing, looking at policies/procedures and then providing both a verbal and written report on where they see the school can improve their bicultural practice. Both schools in the trial found it an extremely useful experience.

Early Childhood Advisory Commission

The Executive Officer (EO) represents MANZ at this level. This is an opportunity for MANZ to be involved with work at Ministry

level and promote Montessori. Through work on this commission the Executive Office was selected to represent MANZ on Ministry advisory groups. See representation below.

ERO (Education Review Office)

The EO and Jan Gaffney had a meeting in July with Sandra Collins and Di Anderson of ERO. The purpose of this meeting was to ask what challenges ERO was finding in Montessori centres and schools when reviewers visit and to show them the MJ2Ex portal. ERO was very interested in the MJ2Ex portal and what is on offer with this facility providing a professional networking community in Montessori.

Education Council

MANZ was invited to be involved in the work being done regarding the new *Code of Professional Responsibility*, (replacing the Code of Ethics) ensuring we have a 'Montessori' voice involved with this.

Presentations to the wider community

Leadership

Michela Homer, BestStart

Presented a workshop at Early Childhood Council conference.

Presented a workshop at Te Rito Maioha conference.

Cathy Wilson, MANZ

Presented a workshop at the BestStart Montessori Hui,

Representation

Cathy Wilson, MANZ

Ministry of Education: Advisory Group for reviewing the Vulnerable Children's Act school resources.

Ministry of Education: Advisory Group for Communities of Learning (COLs).

Education Council: Input into new *Code of Professional Responsibility* for kaiako.

Early Childhood Advisory Commission

Ministry of Primary Industries: Advisory Food Act 2014 changes and impact.

Michela Homer, BestStart

Ministry of Education: National/Regional Cross Sector Forum.

Jan Gaffney, Wa Ora Montessori, Wellington

Education Council for input into new Code of Conduct for kaiako.

Open Forum

This was attended by 72 kaiako at conference. There was some really interesting discussions which helped guide the Strengthening Biculturalism wananga developed with Anaru and Maria Kapa.

Strategic Aim 4

To support the Montessori community to advocate on behalf of children (one child/whānau - one centre/school - one community - one town/city - one country).

Dr Nicola Chisnall Award

Three applications were received during 2016.

Daisy Cottage Montessori, Mount Maunganui - In the Pursuit of Happiness.

Montessori 3-6, Napier – Creating a Free Trilingual Montessori.
The Children's Corner Howick – Learning in the Community.

These 3 applications were displayed during MANZ conference 2016 and gave all attending kaiako the opportunity to read and vote. Voting was exceedingly close. *The Children's Corner Howick* won the overall award.

Submissions

MANZ is ensuring that when there is an opportunity, submissions will be put forward on issues which affect tamariki. This is a form of advocating for tamariki and also raising the profile of Montessori. Submissions for 2016 were:

- Te Whāriki Consultation.
- Proposed Changes to the Food Regulations 2015 and adjustments to Verification Requirements.
- Funding Review.
- Learning Support (Special Education Update).
- Education (Update) Amendment Bill.

Meet-Ups

Meet-ups have continued in the Waikato, Auckland and Wellington areas.

Acknowledgments

Thank-you to our 2016 Montessori Voices columnists; Carol Potts, Sola Freeman, Pam Shand, Sharon Udy, Paul Scanlan, Carli Hausler, Tia Wooller, Jacinda Faloon-Cavandar, and Lisa and Nate dei Gratia.

Thank-you to members of the MANZ Council for giving their time and experience to the running of our national association and for providing leadership for our professional community.

MANZ Membership Growth

New Schools

We have welcomed six new MANZ member schools during 2016:

AUCKLAND: Luna Montessori Preschool, Little Champs Early Learning Centre & Montessori Preschool - Mission Heights Branch

WAIKATO: Fountain City Montessori

BAY OF PLENTY: Montessori @ Arataki Primary School

KAPITI: Kapiti School

CANTERBURY: Lincoln Montessori Early Learning Centre Ltd

Schools Sold

TAURANGA: Little Sweethearts Montessori - Beginners Nest

Schools Closed

MARLBOROUGH: Richmond Montessori Preschool

Total school membership 119 schools with 4403 families/whānau.

2016 ANNUAL FINANCIAL STATEMENTS AND 2017 BUDGET

This report is presented on behalf of MANZ Council. The accounts have been audited by Ashton Wheelans.

Financial Performance

MANZ ended the 2016 financial year with a net profit of \$25,686. The key factors contributing to the income include;

Professional Development

During 2016 our net profit amounted to \$32K. Of that profit, \$16K is attributed to the Hamilton conference, \$ 12.4K is from Montessori to the Fence line and workshops run by our EO, Cathy Wilson brought in \$3.7K.

Additional income that factor in our net profit include:

Membership

We welcomed 6 new schools and our total funds received in this financial year from membership was up \$4k on last year.

This continued progression in new schools ensures our sustained growth within the education of New Zealand.

Our advertising income

Continues to increase with \$6.5K more than the previous year.

Our income from interest and sponsorship was more or less on par with the previous year.

Expenses under Strategic Projects

A decision to upgrade the MJ2Ex website contributes to our loss of \$3.4K.

To ensure we were committed to aligning with Strategic Aim 3 – to grow the identity of Montessori within a New Zealand Aotearoa context a series of workshops in the Bay of Plenty and Waikato were held, and this contributes to our deficit against biculturalism of \$2K.

The Binda Goldsbrough Research Grant although showing a loss of \$1.9K is funded from interest revenue received from the prior year, which in reality balances out.

As fewer additional Montessori voices were ordered this reflects our loss of \$450.

2017 Budget

	ACTUAL 2016	BUDGET 2016	BUDGET 2017
INCOME	\$	\$	\$
Membership	174,402	173,034	181,490
Professional Development	142,081	86,000	143,108
Special Projects	1,817	2,496	16,400
Advertising Income	16,251	9,144	13,062
Publication Income	453	803	804
Interest Received	5,603	5,600	4,320
Sponsorship	3,673	3,672	3,672
Total Income	344,281	280,750	362,857

	ACTUAL 2016	BUDGET 2016	BUDGET 2017
EXPENSES	\$	\$	\$
Professional Development Expenses	109,435	70,000	113,976
Strategic Projects and Expenses	9,391	10,330	25,120
Membership Expenses	56,067	54,893	64,249
Management Expenses	132,454	129,085	143,731
Governance Expenses	11,248	15,594	17,367
Total Expenses	318,595	279,903	364,442
Net Surplus (Deficit)	25,686	847	(1,586)

The 2017 budget prepared by Council predicts a deficit of (1,586) Factors taken into consideration when preparing the budget are as follows.

In regards to the income, the revenue from membership allows for an additional three new schools.

The income from professional development is divided between the conference which we have attributed a profit of \$12,000 and the remaining returns relate to the workshops that will be run throughout the financial year.

Further income is tagged to the special projects namely Montessori Journey to Excellence and the Biculturalism workshops.

The remaining income includes advertising, Montessori Voices, the website and sponsorship.

In relation to the expenses capital expenditure has been set aside for a new website this will include design and implementation.

There will also be further expenses that relate to the strategic projects, Montessori Journey to Excellence and strengthening Biculturalism – Strategic Aim 3.

In regards to printing, stationary, insurance, storage etc these all reflect a 2% increase.

New line items included in this year's budget include legal costs of \$1,500 and recruitment costs of \$500.

Financial Position

MANZ started the year with an opening balance of \$230,287 and with our net profit of \$25,686 finished the year-end with a balance of \$255,973. Of the accumulated funds, \$100,000 is currently in a 2 year fixed term deposit.

2016 Annual Financial Statements

The following financial statement provide an excerpt from the Auditor's Report for 2016

Montessori Aotearoa New Zealand Inc. STATEMENT OF FINANCIAL PERFORMANCE As at 31 December 2016

	NOTE	Actual 2016	Actual 2015
REVENUE			
Membership Income	1	174,402	170,340
Professional Development Income	1	142,081	115,845
Strategic Projects Income	1	1,817	2,098
Other income including interest	1	25,981	19,223
TOTAL REVENUE		344,281	307,506
Membership Expenses	2	56,067	54,908
Professional Development Expenses	1	109,435	78,999
Strategic Projects Expenses	1	9,391	8,120
Management Expenses	2	132,454	99,465
Governance Expenses	2	11,248	15,647
TOTAL EXPENSES		318,595	257,139
SURPLUS/(DEFICIT) FOR THE YEAR		25,686	50,367

Montessori Aotearoa New Zealand Inc. STATEMENT OF FINANCIAL POSITION As at 31 December 2016

	NOTE	Actual 2016	Actual 2015
ASSETS			
Current Assets			
Bank accounts and cash	3	170,425	116,486
Debtors and prepayments	3	2,688	15,510
TOTAL CURRENT ASSETS		173,113	131,996
NON-CURRENT ASSETS			
Term Deposits	3	100,000	100,000
Property, plant and equipment	4	8,988	16,064
Total Non-Current Assets		108,988	116,064
TOTAL ASSETS		282,101	248,060
CURRENT LIABILITIES			
Creditors and accrued expenses	3	18,232	13,168
Employee costs payable	3	7,831	4,403
Income Received in Advance	3	65	202
TOTAL CURRENT LIABILITIES		26,128	17,773
TOTAL LIABILITIES		26,128	17,773
TOTAL ASSETS LESS TOTAL LIABILITIES (NET ASSETS)		255,973	230,287
ACCUMULATED FUNDS			
Accumulated surpluses	5	255,973	230,287
TOTAL ACCUMULATED FUNDS		255,973	230,287

Montessori Aotearoa New Zealand Inc.
**NOTES TO AND FORMS PART OF
 THE FINANCIAL STATEMENTS**
 For the Year Ended 31 December 2016

Montessori Aotearoa New Zealand Inc.
NOTES TO THE PERFORMANCE REPORT
 For the Year Ended 31 December 2016

Statement of Accounting Policies

Montessori Aotearoa New Zealand Inc. is an incorporated society. The entity was registered with the Charities Commission on 30 June 2008 and has donee status. The Financial Statements are general purpose financial statements, which have been prepared according to generally accepted accounting, practice.

Montessori Aotearoa New Zealand Inc has elected to apply PBE SFA-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not-for-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Society.

Differential Reporting

The Reporting Entity is a qualifying entity under the Chartered Accountants Australia and New Zealand Differential Reporting Framework. The Society qualifies under the size criteria and has taken advantage of all concessions available to it under the Differential Reporting Framework.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors with are stated inclusive of GST.

Income Tax

Montessori Aotearoa New Zealand Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Tier 2 PBE Accounting Standards Applied (if any)

The Board has not adopted any Tier 2 PBE Accounting Standards in the preparation of these accounts.

Changes in Accounting Policies

There have been no changes in accounting policies during the financial year. However, there has been a slight reclassification of revenue and expense categories along with a change in the presentation of the Statement of Financial Position.

Note 1: Analysis of Revenue

Fees from Members

	THIS YEAR 2016 \$	LAST YEAR 2015 \$
School members	171,198	167,702
Individual members	3,003	2,235
Organisation members	201	403
TOTAL	174,402	170,340

Professional Development Revenue and Expenses

	THIS YEAR 2016 \$			Last Year 2015 \$
	Income	Expenses	Net	Net
Conference	112,658	96,597	16,061	25,954
Montessori for Under Threes	0	0	0	6,412
Dyslexia	0	0	0	4,589
Primary	5,357	3,948	1,409	295
Public Talk	202	121	81	36
Quick bites	0	0	0	(249)
Observation	0	0	0	(191)
Pattern Writing, Poetry and Beyond	0	1110	(1,110)	0
EO Workshop	3,927	140	3,787	0
Montessori to the Fence line	19,937	7,519	12,418	0
Total	142,081	109,435	32,646	36,846

Strategic Projects Revenue and Expenses

	THIS YEAR 2016 \$			Last Year 2015 \$
	Income	Expenses	Net	Net
Montessori Journey to Excellence	1,317	4,770	(3,453)	(3,069)
MANZ Every Educaid Study Grant	500	500	0	(65)
Montessori for Social Change	0	0	0	(2,215)
MANZ Strategic Plan	0	0	0	(500)
Biculturalism	0	2,017	(2,017)	0
MANZ Teacher Education Hui	0	0	0	(43)
Binda Goldsbrough Research Grant *	0	1,940	(1,940)	0
Dr Nicola Chisnall Memorial Award	0	164	(164)	(130)
Total	1,817	7,451	(5,634)	(6,022)

* The Binda Goldsbrough Research Grant expenses is funded from interest revenue received from prior year.

Other income including interest

	THIS YEAR \$	LAST YEAR \$
Advertising income	16,252	9,771
Interest received	5,603	4,821
Sponsorship	3,673	3,674
Montessori Voice Income	453	957
TOTAL	25,981	19,223

Note 2: Analysis of Expenses

Membership Expenses

	THIS YEAR \$	LAST YEAR \$
Montessori Voices	43,356	42,909
Teacher e-zine	1,604	1,465
Website and related online resources	2,267	2,148
Executive Officer travel	6,841	4,106
Other	1,999	4,280
Total	56,067	54,908

Management expenses

	THIS YEAR \$	LAST YEAR \$
Salaries and Personnel Expenses	114,378	84,006
Office Expenses	7,524	5,642
Depreciation	8,676	6,582
Write off Fixed asset	0	1,042
Other	1,876	2,193
Total	132,454	99,465

Governance expenses

	THIS YEAR \$	LAST YEAR \$
Council and President travel	8,558	12,533
Audit fees	1,696	2,582
Other	994	532
Total	11,248	15,647

Note 3: Analysis of Assets and Liabilities

Bank accounts and cash

	THIS YEAR \$	LAST YEAR \$
Operating Accounts	18,406	7,793
Savings Account	112,019	68,362
Short Term Deposits	40,000	40,331
Total	170,425	116,486

Debtors and prepayments

	THIS YEAR \$	LAST YEAR \$
Accounts Receivable	2,189	6,430
Prepayments	202	9,080
Total	2,391	15,510

Term Deposits

	THIS YEAR \$	LAST YEAR \$
Two year term deposit	100,000	100,000
Total	100,000	100,000

Creditors and accrued expenses

	THIS YEAR \$	LAST YEAR \$
Accounts Payable	3,664	4,192
Income Received in Advance	65	202
GST Payable	12,067	6,476
Accrued Expenses	10,332	2,500
Total	26,128	13,370

Employee costs payable

	THIS YEAR \$	LAST YEAR \$
Holiday pay accrual	5,649	2,049
PAYE and Kiwisaver contributions owing	2,182	2,354
Total	7,831	4,403

Note 4: Property, Plant and Equipment

This year

ASSET CLASS	OPENING CARRYING VALUE	PURCHASES	SALES / DISPOSALS	CURRENT YEAR DEPRECIATION AND IMPAIRMENT	CLOSING CARRYING VALUE
Website	-	-	-	-	-
MJ2Ex Website	14,601	-	-	7,965	6,636
Office Equipment	1,463	1,600	-	711	2,354
	16,064	1,600	-	8,676	8,988

Last year

ASSET CLASS	OPENING CARRYING VALUE	PURCHASES	SALES / DISPOSALS	CURRENT YEAR DEPRECIATION AND IMPAIRMENT	CLOSING CARRYING VALUE
Website	-	-	-	-	-
MJ2Ex Website	-	19,910	-	(5,309)	14,601
Office Equipment	2,265	1,513	(1,042)	(1,273)	1,463
	2,265	21,423	(1,042)	(6,582)	16,064

Note 5: Accumulated Funds

DESCRIPTION	ACCUMULATED SURPLUSES OR DEFICITS \$ THIS YEAR	ACCUMULATED SURPLUSES OR DEFICITS \$ LAST YEAR
Opening Balance	230,287	179,920
Surplus/(Deficit)	25,686	50,367
Closing Balance	255,973	230,287

Note 6: Commitments and Contingencies

There are no commitments, contingent liabilities or guarantees as at balance date (2015: \$20,000 relating to the development of a website and online forum for the Montessori Journey to Excellence (MJ2Ex Online) being developed by Ramp).

Note 7: Related Party Transactions

There are no related party transactions (2015: nil).

Note 8: Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (2015: nil).



This report presented on behalf of MANZ Council.

Anne-Marie Love
MANZ TREASURER

AGM CONSTITUTIONAL REMITS

Remit 1

Background

Throughout the constitution when 'schools' are mentioned it states early childhood centres, primary schools, and state primary schools that operate Montessori classes. However, it does not allow for high schools to be members. As of March 2017 we now have 2 Montessori high schools in Aotearoa.

Amend the phrase

5.2.1 **School members:** Licensed Montessori early childhood centres, independent Montessori primary schools, and state primary schools that operate Montessori classes.

Replace with

5.2.1 **School members:** Licensed Montessori early childhood centres, independent and integrated Montessori primary and/or high schools and Montessori primary and/or high school classes running in traditional state schools.

Remit 2

Background

As a result of writing the Honorary Member Policy following remits passed at 2016 AGM, Council considered the remit 5.2.5 needed to be strengthened.

Amend the phrase

5.2.5 **Honorary Member:** An Honorary Member is a person the Council considers to have provided outstanding service to the

Association by way of time, effort, skills and knowledge, This person has had a minimum of eight years as a member or at a member kura (school). The nomination shall be considered at the Annual General Meeting at which a vote for the nomination of more than 75% of members entitled to vote will confer the status of "Honorary Member". An Honorary Member will have all the rights of members of the Association for his or her life, shall not be required to pay any MANZ membership or annual conference registration fee and shall only have the membership terminated by resignation as described by point 6.

Replace with

5.2.5 Honorary Member: An Honorary Member is a person the membership considers to have provided outstanding service to the Association by way of time, effort, skills and knowledge. This

person has had a minimum of eight years as a member or at a member kura (school). The nomination shall be considered by MANZ Council where additional information can be sought, or agreement can be made by the majority of the attending Council members to endorse the nomination. Council shall then put the proposal to the membership at the next AGM, where the membership will be asked to endorse the nomination. If the nomination is endorsed, the status of Honorary Member will be conferred on that nominee. An Honorary Member will have all the rights of members of the Association, except voting rights, for his or her life, shall not be required to pay any MANZ membership or annual conference registration fee and shall only have the membership terminated by resignation as described by point 6.

MANZ COUNCIL POSITIONS



Rose Phillips
RE-ELECTED 2015
Rotation due 2018



Claire Nesdale
ELECTED 2015
Rotation due 2018



Anne-Marie Love
ELECTED 2016
Rotation due 2019



Jan Gaffney
RE-ELECTED 2016
Rotation due 2019



Michela Homer
RE-ELECTED 2015
Rotation due 2018



Katie Thomson
ELECTED 2015
Rotation due 2018



Gillian Somers
RE-ELECTED 2016
Rotation due 2019



Mamira Ali
ELECTED 2015
Rotation due 2018



Louise Booth
ELECTED 2016
Rotation due 2019

NOMINATIONS

Council has 9 members for 2017. No nominations required.